

**From:** [Neff, Jennifer](#)  
**To:** [Dobritsa, Anna](#)  
**Cc:** [Hadad, Christopher](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [DeGirolamo, Anne](#)  
**Subject:** Molecular Genetics 5720  
**Date:** Tuesday, December 23, 2025 4:57:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Thursday, December 11<sup>th</sup>, the Natural and Mathematical Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course request for Molecular Genetics 5720.

The Subcommittee approved the request with the following feedback:

- **Contingency:** The Subcommittee offers the friendly reminder that SEI reports have recently changed to SSLE (Survey of Student Learning Experience) reports and requests that this information be updated under the Grades and Grading Policy on p. 2 of the syllabus.
- **Contingency:** The Subcommittee notes two occurrences of the word “lab” on p. 2 of the syllabus (“You are encouraged to discuss class/lab exercises with other students in the class” and “In-class midterms will be held during a lab class in the regular meeting room”). The Subcommittee assumes that this was in error and that there is no lab component to the course; if this is the case, they ask that the word “lab” be removed from the syllabus to eliminate possible confusion for students. If there is a lab component to the course, they ask that the syllabus and the information in curriculum.osu.edu be adjusted accordingly.
- **Contingency:** The Subcommittee requests that the department seek concurrence from the College of Food, Agricultural, and Environmental Sciences.
- *Recommendation:* The Subcommittee asks that the department include in the Religious Accommodations statement a link to the Civil Rights Compliance Office and a link to the Religious Holidays, Holy Days and Observances Policy. They also ask the department to update in the Mental Health statement the contact information and phone number to the Suicide and Crisis Lifeline. These statements, including the links and contact information, are available in an easy-to-copy/paste on the [Office of Undergraduate Education’s website](#).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return Molecular Genetics 5720 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback, please do not hesitate to reach out to Christopher Hadad (faculty Chair of the NMS Subcommittee) or me.

Best,  
Jennifer



THE OHIO STATE UNIVERSITY

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Pronouns: she/her/hers